



LANDMARK COLLEGE

Landmark College Special Needs Identification Form

As an institution devoted to the education of students with learning disabilities and attention deficit disorders, Landmark College fully supports and recognizes the standards set forth in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, and similar state laws (“applicable law”), which are designed to eliminate discrimination against qualified individuals with disabilities.

Covered disabilities may include physical or mental impairments that substantially limit one or more of a student’s major life activities¹, and which require modifications to the facilities, programs, or services of the College.

The College is committed to making the campus and its facilities accessible as required by applicable law. The College cannot make accommodations that are unduly burdensome or that fundamentally alter the nature of the College’s programs.

Given the College’s unique mission, many academic accommodations that might be customary or required at traditional institutions would not be appropriate at Landmark, because they would alter the College’s academic program. Therefore, while all students are encouraged to make inquiries or requests regarding disability issues through the College’s accommodations procedure as necessary, and to fill out and submit this form in connection with requests for accommodations, students should recognize that there is usually no need for them to use the accommodations procedure to address learning disability or attention deficit disorder-related issues. Such issues are not ordinarily viewed as within the scope of this policy, because they are addressed with faculty, academic advisors, or otherwise, as part of the College’s core curriculum and academic and residential programs.

This form is designed to provide you with the opportunity to provide information and documentation that will be necessary for the College to:

- 1) certify that you should be considered a student with a disability within the scope of this policy; and
- 2) determine reasonable accommodations.

A. General Information

Name of Student: _____ Telephone # _____

Address: _____

e-mail address _____

¹ The phrase ‘major life activities’ means functions such as caring for one’s self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working (28 C.F.R. subpart A, sec. 36.104.)

B. Description of Impairment

Please describe your impairment, and describe the manner in which it substantially limits one or more major life activities. Attach additional sheets if necessary.

C. Accommodations Requested

Please list the accommodations you wish to request in order to participate in Landmark College programs. Be as specific as possible. Attach additional sheets if necessary.

D. Documentation

Please attach documentation necessary to support your request for accommodation. The College requires appropriately current documentation of any impairments for which accommodation is requested under this policy, provided at the expense of the student, prior to making certification or accommodation decisions. More details regarding documentation issues are provided in the College’s accommodations procedure.

Generally, documentation must:

- 1) be prepared by an objective professional qualified in the diagnosis of such conditions;
- 2) demonstrate the manner in which the impairment substantially limits the student’s performance of one or more major life activities;
- 3) include information regarding the testing procedures followed, the instruments used to assess the impairment, the test results, and a written interpretation of these results as they pertain to an educational environment and/or participation in the College’s programs;
- 4) reflect the student’s present level of functioning in the areas related to the particular accommodations being sought;
- 5) be appropriately recent, e.g., prepared within the last several years before the first request for accommodation.

Please return this form and appropriate documentation to the Associate Dean of Students at Landmark College, River Road South, P.O. Box 820, Putney, VT, 05346. If you have questions regarding this

form, required documentation, or the College's Accommodations Procedure, you should contact the Associate Dean of Students at (802) 387-6712.