Students are strongly encouraged to open a Campus Debit account at Landmark. This account allows students to use their student ID card to make purchases at the College Bookstore, Café, vending machines, dining hall, and Putney Pizza charging those purchases against their Debit Account. The Debit Account is a real convenience for students, assuring that there are sufficient funds available to make book and supply purchases at the beginning of the semester. More money can be added to the account balance at any time by using the Quikpay system. See “Making your way to Landmark College” for more info on Quikpay.

**TO ESTABLISH A CAMPUS DEBIT ACCOUNT:**

Complete this form and return with a check or Visa, MasterCard, or Discover number and expiration date to open your account. You can send it in the enclosed envelope or send it separately to:

**Landmark College**
**Attn: A. Bingham**
**P.O. Box 820**
**1 River Rd South**
**Putney, VT 05346**

It’s recommended that students open their account with $500 to $600 to cover the cost of textbooks and supplies required for classes.

Any credit balance remaining in a student’s College Debit Account will be rolled over to the next semester unless otherwise requested. Students are responsible for payment of all charges made to the Debit Account.

**STUDENT INFORMATION:**

Student Name: _____________________________________________________

Home Address: _____________________________________________________

Phone Number: ____________________________________________________

Payment Choice:

- [ ] PAYMENT ENCLOSED FOR INITIAL DEBIT ACCOUNT DEPOSIT $ ______
- [ ] CHARGE MY CREDIT CARD FOR THE AMOUNT OF: $ ______

Type of Card: [ ] Visa [ ] MasterCard [ ] Discover

Card # ___________________________ Exp. Date: __________
Name on Card: ________________________________________________

**PLEASE NOTE:**

- The Debit Account cannot be used for cash advances.
- A report of all transactions on your account is available upon request.
- See other side for more information on the debit account

REVISED 5/10
Frequently Asked Questions Regarding The Landmark ID Debit Card:

1) **Where do I get the Card?**
   The Debit card is your Landmark photo ID card. This card is used as your ID, your meal plan card and can be used as a Debit card when money is added. Photos are taken at registration and subsequently in the Office of Student Affairs.

2) **How do I add value to the card?**
   There are several ways to put money on a card. Anyone can go to the Landmark college website located at www.landmark.edu and click on the $ Pay Online icon near the bottom of the homepage. This will redirect you to the Quikpay site where you can be a guest payor and make a payment using an e-check or by using VISA, MASTERCARD, DISCOVER or AMEX. You will need to know the students ID number and birthday. There are no credit card service fees charged to use this service. Funds will be on the student debit card by the end of the next business day. Money can also be added to the card by mailing a check to the College Business Office. Please indicate the student’s name. Money can also be added at registration via check, cash, VISA, MASTERCARD, or DISCOVER. Just stop by the Debit Card table.

3) **Where can this money be spent?**
   Money on the Debit Card can be spent in the Landmark College Bookstore which sells books, dorm supplies, school supplies, clothing, personal care items, as well as food and beverages. Money can also be spent on Campus at the Fireside Cafe, in the Dining Hall, and in all beverage vending machines. It can also be used off campus at Putney Pizza.

4) **What happens to unspent funds?**
   If a student is planning to return to Landmark, the funds will remain on the card for use when the student returns. If a student is not planning to return to Landmark, all unspent funds are credited to the student’s tuition account. Any credit balances on the tuition account are refunded several weeks after the end of the semester.

5) **Can I get a cash advance from the funds on my Debit Card?**
   No – Landmark does not give cash advances from the debit card. If a student needs cash, they should use the ATM cash machines located outside the bookstore near the student mailboxes or in the lobby of the Dining Hall. The Landmark ID debit cards do not work in the ATM. Students who need cash can also cash checks in the college bookstore.

6) **What amount does the college suggest for opening an account?**
   For the Fall or Spring Semester we suggest that the student start with $500-$600 which should be enough for books, some supplies and some extra spending money. For the Summer programs $100 is a good starting amount. The Bookstore also accepts Cash, Check, VISA and MASTERCARD for the payment of books.