FEDERAL AND FOUNDATION GRANTS

It is the policy of Landmark College that an established process be adhered to regarding College submission of applications for federal and foundation grants. This process, and any subsequent formal application is managed through the Institute for Research and Training. Any grant involving the use of the College’s name, resources, programs, or operations, must be approved through this process.

It is also the policy of Landmark College to encourage the early exploration of such funding by individual faculty and staff. Such funding is intended for various purposes, including facilities and equipment, curriculum planning and enhancement, and research focusing on students and their academic experiences.

The President annually establishes grant-funding priorities. These priorities guide the Institute for Research and Training in determining whether particular federal or foundation funding opportunities are consistent with the strategic directions of the College, and whether current resources permit their pursuit. Once a decision is made to formally pursue a particular opportunity, all communication with funding agencies -- whether oral, electronic or written -- must go through or be approved by the National Institute. The Institute for Research and Training also coordinates the writing and official submission of all portions of federal and foundation grant applications.

Since the Institute for Research and Training aims to promote the active exploration of grant funding opportunities at Landmark College that will benefit the community and further its mission, the Institute for Research and Training welcomes early discussion of potential opportunities. For further information, or to initiate a discussion of grant opportunities, please contact the Director of Grants and Sponsored Projects in the Institute for Research and Training.

RESEARCH, HUMAN SUBJECTS & THE IRB

It is the policy of Landmark College that any research project, which requires access to Landmark College faculty, staff, students, their families, data or records (past or present), must be reviewed and approved by the Landmark College Institutional Review Board (IRB).

Landmark College adheres to regulations of Title 45, Part 46 of the Code of Federal Regulations (45CFR46) to assure the following:
1. The benefit to the subject and the importance of the knowledge to be gained outweigh the risks to the subject to the extent that the decision to allow the subject to accept these risks is warranted.
2. The rights and welfare of human subjects will be adequately protected.
3. Informed consent will be obtained by adequate and appropriate methods.
4. The research project may be reviewed at regular intervals to insure the rights and welfare of human subjects continue to be safeguarded.

The Landmark College Institutional Review Board (IRB) ensures that research conducted adheres to high scientific, as well as ethical, standards. Proposals are reviewed for methodology and research design considerations.

The IRB also ensures the integrity and relevance of research proposals with regard to judicious use of College resources.

All research proposals must be submitted using the Landmark College Institutional Review Board Research Proposal Submission Form.

The Institutional Review Board makes recommendations to the President, who makes the final decision about the conduct of all research at Landmark College.