Using Kurzweil 3000 for Active Reading

Active Reading Process Steps:

1. Preread
2. Read & Highlight
3. Paraphrase & Margin Note
4. Chunk
5. Summarize

Kurzweil 3000 Tools for Active Reading

1. Main Toolbar & Reading Toolbar
   - Read button (for prereading & reading)
   - Reference tools (for reading, paraphrasing, and summarizing)
   - Change voices
   - Change reading speed (to adjust for prereading skimming and reading for comprehension and retention)
   - Thumbnail button (for getting a visual overview during prereading)

2. Study Skills Toolbar
   - Highlighters (can be used during prereading to identify headings, subheadings, and during the reading process to identify main ideas, supporting detail, and vocabulary words)
   - Sticky Notes (for paraphrasing, margin notes, chunking and summarizing)
   - Foot Notes (for definitions for vocabulary words)
   - Text Notes (for adding Roman numerals and capital letters to headings and subheadings during the prereading process; can also be used during chunking)
   - Voice Notes (for asking questions during prereading)
3. Extracting Annotations

Extraction feature can be used to create outlines and summaries.

4. Read the Web

The Read the Web feature can be used to support metacognition.

5. Window Tiling

Tiling a blank window alongside your reading document can be useful for summarizing or answering questions.