Have you tried saving something in MS Word and seen the following window appear?

If you do see this window, don’t worry! You can disable this feature (it is a default setting in the new GroupWise 7 that connects with MS Word).

To disable document integration follow these easy steps:

1. Double-click the GroupWise icon on your desktop.
2. On the menu in GroupWise, click on Tools > Options... > Documents
3. On the Integrations tab, deselect Enable integrations checkbox, then click OK.

If you have any questions, please call Lee Alden in Technology Learning Services at extension 6339 or e-mail: laiden@landmark.edu.